

In order to attain a Certificate of Eligibility, a document necessary for getting your visa, JCMU must submit a bank letter along with several of the other forms you are filling out.

\*\*\*\*SAMPLE BANK OFFICIAL LETTER\*\*\*\*  
(Letter must appear on Bank letterhead)

April 2017

Japan Center for Michigan Universities  
110 MSU International Center  
E. Lansing, MI 48824

To Whom It May Concern:

Please accept this letter as verification that **Mr. and Mrs. Smith<sup>1</sup>** are preferred clients at America Bank. Their account balances are in excess of **\$X,000<sup>2</sup>**

If additional information is needed, please contact America Bank Customer Services at 1-888-999-0000.

Sincerely,

**\*\*\* (Original Signature of Bank Representative is Required)**

Alan Greenspan  
America Bank Customer Services

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<sup>1</sup> The name of the account holder should match the person indicated as the “supporter” on the *Statement of Financial Support*.

<sup>2</sup> **Summer/Semester** students must show a balance of at least **\$3,500**  
**Academic Year** students must show a balance of at least **\$7,000**